

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: January 18, 2021

The Trustees convened in regular session on Monday, January 18, 2021 from 7:00 p.m. to 7:41 p.m. via a Zoom conference call. Fiscal Officer Becky Kent called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees).

Nominations for 2021 Trustee Chairs

Fiscal Officer Becky Kent asked for nominations for the 2021 Chair of the Brown Township Board of Trustees position. Trustee Dever nominated Trustee Pamela Sayre for the Chair position and made a motion for her appointment. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The meeting was then turned over to Chair Sayre who asked for a nomination for the position of Vice-Chair. Trustee Martin nominated Trustee Gary Dever for the Vice-Chair position and made a motion for his appointment. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the December 21, 2020 Regular Session. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

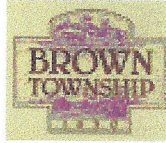
The Trustees previously reviewed the January 2021 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of December 2020. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Sherriff's Report

Brown Township's liaison officer was not present, Block Watch Coordinator Amy Headings was. She reported that the block watch met with Deputy Hamilton to ramp up involvement and discussed moving the block watch from an email list to the block watch function on Nextdoor.

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Norwich Fire Department Report

Fire Battalion Chief Lantz was in attendance. There are a lot of people in the fire department in new roles. Norwich Fire Department is finalizing the details of becoming a COVID vaccine location – possibly at the county fairgrounds.

Beth Clark's Report (Submitted)

BIG DARBY ACCORD ADVISORY PANEL

The Big Darby Accord Advisory Panel met for three hours via Zoom on January 12 in its annual organizational meeting. In addition to electing officers (Ashley Hoye as chair, and Steve Gordon as vice chair), the group held lengthy discussions on changing the deadline for receipt of applications, wetland buffers, the definition of by-right zoning, and whether or not the Panel should weigh in as a body on the proposed Pleasant-Prairie solar farm. No change in deadline will be made. The applicant checklist will be modified to include additional references to wetlands language in the Accord. The discussion of the definition of by-right zoning will continue. The Panel will have no further involvement with the proposed solar farm project.

NEWSLETTER

Spring newsletter content so far is:

- Public Safety summary
- New recycling items article
- Streamside buffers article

Additional ideas are needed.

Audience Recognition/Participation

Melissa Brinkerhoff was present and shared her interest in representing Brown Township on the Big Darby Accord Panel.

Old Business

Morris Road drain tile inspection ports

The board discussed the possibility of a Morris Road resident paying to have an additional inspection port put on the drain tile. Trustee Dever made a motion to approve the inspection port being installed at the resident's expense. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

New Business

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Big Darby Accord Panel representative

Trustee Dever made a motion to approve Melissa Brinkerhoff as the Brown Township representative on the Big Darby Accord Panel. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Township policy manual review

The current township policy manual was distributed to the board by Fiscal Officer Kent. The board will review, make any necessary changes, and approve the new version at the February meeting.

Capacity study

Trustee Sayre stated that the board needs to see a draft copy of the Capacity Study. Les Carrier was present and stated that the City of Hilliard has hired a consultant to conduct two capacity studies -- one for the existing city and one to examine the capacity available in the city's growth area to the west. He said the draft study for the growth area is with staff of the City of Columbus for review. He indicated he (Mr. Carrier) does not have a copy of the draft study but would be willing to share it with Brown Township when he receives a copy.

Adjournment

With no further business, Trustee Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. The meeting was adjourned at 7:41 p.m.


Pamela Sayre, Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.