

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 17, 2021

The Board of Trustees convened in regular session on Monday, May 17, 2021 from 7:00 p.m. to 8:49 p.m. via a Zoom conference call. Trustee Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees).

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the April 19, 2021 Regular Session. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the May 2021 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of April 2021. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Sheriff's Report

Deputy Hamilton (Brown Township's Community Liaison) was present for the meeting. He reported that for April 2021 there were 35 dispatch runs in Brown Township.

Norwich Fire Department Report

Fire Chief Baird was present for the meeting. He reported that the air purification system that was approved at the April 2021 Regular Meeting has been installed. There is an issue with the hood in the Fire Station kitchen that needs addressed. Station 82 is starting to get back to normal numbers for runs, closer to what they were before the COVID19 pandemic began. Chief Baird also mentioned that Norwich Township is stating to meet in person again.

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Beth Clark's Report (Submitted)

MEETING WITH HILLIARD CITY COUNCIL

A tentative date of June 28 at 5 p.m. has been set for a joint session of the Board with the Committee of the Whole of Hilliard City Council in follow-up to the meeting held by the Committee on May 10. An agenda is yet to be negotiated but likely topics include a recent sanitary sewer capacity study, Hilliard's "green belt" concept, timing of information-sharing with other jurisdictions, and the roles of the Big Darby Accord Working Group and other stakeholders in decision making. Materials presented at the May 10 meeting are public records.

3508 WALKER ROAD

Franklin County Planning Administrator Matt Brown has supplied an update on the potential zoning variance application for a religious use on property at 3508 Walker Road. Several variances have been identified (building height, dumpster location, parking lot screening). He indicated he expects an application to be filed by the deadline for the July Board of Zoning Appeals meeting.

NEWSLETTER

Summer newsletter content to date is:

- Public Safety summary
- Annexation article (held over from Spring newsletter)
- Status of broadband legislation in the Ohio General Assembly
- Tim Rodgers retirement

Deadline is June 15.

Presentation on RAPID 5

Alicia Gaston and Erin Prosser were present for the meeting and gave a presentation on RAPID 5, a regional vision for one park system by Urban Land institute Columbus. More information can be found at rapid5.org.

Old Business

Morris Road Sinkhole Proposal

Trustee Dever made a motion that the Board of Trustees accept the proposal from the Franklin County Engineer to repair a sinkhole on Morris Road. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

In-Person Meetings

Trustee Dever made a motion that the Board of Trustees meeting resume in-person for June but hold off on reopening the Township Hall for rental. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

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New Business

Draft Board Communication Policy

The Board reviewed a draft policy on Board Communication. It was decided to table the subject until June, and the policy may end up being a memorandum of understanding rather than a policy.

Website Maintenance

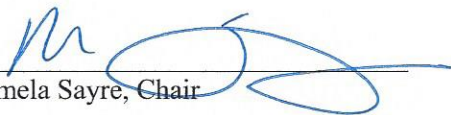
A few out of date items were noted on the website. Trustee Martin will remove them, and add an article about septic systems.

Strategic Planning

The Board of Trustees discussed meeting once or twice a year to plan for the future and examine their stance on issues. Trustee Sayre suggested initially holding only one strategic planning meeting per year and see how it goes. Trustee Martin made a motion to hold the Board of Trustees' first strategic planning meeting in November 2021. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Adjournment

With no further business, Trustee Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved. The meeting was adjourned at 8:49 p.m.



Pamela Sayre, Chair



Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.