

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: July, 19, 2021

The Brown Township Board of Trustees convened in regular session on Monday, July 19, 2021 from 7:00 p.m. to 8:50 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Approval of Minutes

Trustee Martin made a motion to approve the minutes of the June 21, 2021 Regular Session and June 28, 2021 Special Meeting. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the July 2021 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of June 2021. Trustee Dever made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Sheriff's Report

Deputy Hamilton (Brown Township's Community Liaison) was present for the meeting. He provided a summary of Brown Township calls for June 2021.

Norwich Fire Department Report

Fire Chief Baird was present. Fire and EMS runs are steady but still down compared to pre-COVID numbers. The garage door was struck by lightning and will be repaired. The hot water heater issue has been repaired without replacement. It has been decided rather than installing a new commercial hood in the Fire Station kitchen to replace the commercial system with a residential system.

Air Force One has provided a quote to replace the defective heat pump and furnace that Accurate was supposed to quote in June but never did. Trustee Martin made a motion to approve the Air Force One quote. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

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Fire Chief Baird asked whether shelving (that has already been purchased) could be installed in the garage area of the Township Hall to house a second set of gear for the firemen. Trustee Dever made a motion to approve the request. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Audience Participation

A Morris Road resident was present and curious about the Board of Zoning Appeals ruling regarding the proposed temple on Walker Road. Trustee Martin discussed the meeting, and shared that the appeal had not been approved.

Roads

Roberts Road repaving estimate

Trustee Martin shared that Brown Township would be responsible for repaving the dead end section of Roberts Road at some point in the future. The Franklin County Engineer's Office informed Trustee Martin that they would be repaving the rest of the road, and if they complete this section at the same time it will be less expensive than waiting until it is necessary. Trustee Martin made a motion to approve the repaving estimate for Roberts Road. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Letter to Barbara Cox

Trustee Sayre shared a letter to send to Barbara Cox with the Franklin County Engineer's Office indicating that the Brown Township Board of Trustees would like to move forward with reconstructing the berms on Morris Road and apply for issue II funding through OPWC for the project. Trustee Dever made a motion to accept the letter. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved and the letter was signed by all Trustees.

Old Business

Reopening of Township Hall

The Board of Trustees discussed reopening the Township Hall for public use. Fire Chief Baird informed the Board that his staff would be willing to disinfect the space between uses as long as they are aware of the rental schedule.

Trustee Martin made a motion to rehire Barbara Hoover as Assistant to the Trustees at her previous salary, pending a call to OPERS since she has already begun collecting retirement. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Trustee Dever made a motion to reopen the Township Hall for public use beginning August 1. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved. August will be a "soft opening" and then starting in September it will be more widely communicated that the space is available.

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Board Communication Policy

Trustee Dever made a motion to adopt the previously discussed Board Communication Policy as a Memorandum of Understanding. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

New Business

American Rescue Plan

Fiscal Officer Kent informed the Board of Trustees that Brown Township is eligible to apply for ARP funding. Fiscal Officer Kent will take care of applying, and discuss possible collaborative ideas with Fiscal Officer Miles from Norwich Township.

Adjournment

With no further business, Trustee Sayre asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved. The meeting was adjourned at 8:50 p.m.

Pamela Sayre, Chair

Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.