

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: August 16, 2021

The Brown Township Board of Trustees convened in regular session on Monday, August 16, 2021 from 7:00 p.m. to 8:53 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

### Approval of Minutes

Trustee Dever made a motion to approve the minutes of the July 19, 2021 Regular Session and August 12, 2021 Special Meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

### Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the August 2021 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of July 2021. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

### Sheriff's Report

Deputy Hamilton (Brown Township's Community Liaison) was present for the meeting. He provided a summary of Brown Township calls for July 2021.

### Norwich Fire Department Report

Fire Chief Baird was present. Fire and EMS runs have increased to pre-COVID numbers. Home Depot has provided a quote to purchase a new stove for the kitchen but it included tax so it has not been ordered. Air Force One is still troubleshooting the air conditioning upstairs. Trustee Sayre asked about the need for female quarters for the two female staff but Chief Baird stated that they are currently able to accommodate and there isn't a need to add on to the building.

### Audience Participation

Ronnie Nimps, from the Franklin County Engineer's Office, was in attendance. She gave an update on the possibility of a multi-use path connecting Prairie Oaks to Battelle Darby. She also suggested that the Morris Road

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: August 16, 2021

berm rebuilding project might qualify for grant money from the Township Stimulus Program. The Trustees questioned whether it is ok to apply since Brown Township is currently in the process of applying for the OPWC grant. If both would be awarded, Brown Township would just need to decide which one to accept. Trustee Martin made a motion to allow Ronnie to apply for the Township Stimulus Program on Brown Township's behalf. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

### Newsletter

Fall newsletter articles so far include:

- Article by Chief Baird
- Ditch petition article by County Engineer's office
- Questions for multi-use trail survey

### Old Business

#### Remaining Cares Act funds

Fiscal Officer Kent shared that there is still \$6,746.44 in Brown Township's Cares Act fund. It was decided that part of the money should be used for an attic fan and vents that were suggested by Air Force One when troubleshooting the air conditioning issue to improve air quality and air conditioning efficiency. Once a quote is reviewed, whatever balance may be remaining will be evaluated.

#### American Rescue Plan funds

Fiscal Officer Kent shared that Brown Township's ARP first tranche has been deposited: \$1212,249.35.

#### Ohio Public Works Commission grant application

The steps to applying for an OPWC grant for the Morris Road berm project were reviewed. Fiscal Officer Kent put the letter together to give permission to the Franklin County Engineer's Office to apply on Brown Township's behalf. Fiscal Officer Kent will also contact Barbara Cox to see what the next steps should be.

### New Business

#### Rapid 5 greenways map

There was concern over the Rapid 5 greenways map because some of the paths cross private property. Trustee Martin shared that since the map is conceptual, there is no action needed currently. It was agreed that the township should stay tuned in to this project.

#### Franklin County Stormwater Program and MS4 reporting contact

Trustee Martin agreed to be Brown Township's contact.

# RECORD OF PROCEEDINGS




## BROWN TOWNSHIP REGULAR SESSION

Held: August 16, 2021

### Adjournment

With no further business, Trustee Sayre asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved. The meeting was adjourned at 8:53 p.m.

  
Pamela Sayre, Chair

  
Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.