

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 15, 2021

The Brown Township Board of Trustees convened in regular session on Monday, November 15, 2021 from 7:00 p.m. to 8:24 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Absent	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees.

Approval of Minutes

Trustee Martin made a motion to approve the minutes of the October 18, 2021 Regular Session. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the November 2021 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of October 2021. Trustee Martin made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Sheriff's Report

Brown Township's new Community Liaison, Deputy Haren, was present for the meeting. He provided a summary of Brown Township calls for 10/15/2021 – 11/15/2021. Total calls for service during the period were 93. There were 13 reports taken and 5 citations issued.

Deputy Haren reported that multiple calls for vandalized mailboxes on Morris Road/Amity Road were received the weekend of October 23.

Norwich Fire Department Report

Fire Lieutenant Curtis was present for the meeting. He reported that run volume has been up across the board.

Newsletter

Spring 2022 newsletter possible articles include:

- Emmelhainz obituary or write up
- Public summary
- NPDES article
- Repeated historical article
- Fireworks legislature

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- Trail survey summary
- Catalytic converter theft warning

Roads

The Trustees would like to explore drainage grants available that could apply to the FCEO proposed work on Morris Road.

Trustee Martin will follow up with FCEO to see whether Brown Township might take over maintenance on Abby Chase Court.

It is time for Don Williams and Glenn Elfrink to do their annual Good Housekeeping training.

Old Business

Trail Survey Results

Fiscal Officer Kent shared a snapshot of the trail surveys that have been returned to the office. They are overwhelmingly in favor of a trail linking residents to Hilliard parks or Prairie Oaks. Trustee Sayre suggested the next step be a special meeting with MORPC, Metro Parks, and Hilliard.

New Business

Fiscal Officer Email

Fiscal Officer Kent suggested there be a generic fiscal officer email address for bills. The Trustees agreed. Trustee Martin will set up fiscalofficer@browntwp.org and have it forwarded to Fiscal Officer Kent's email address.

New Chairs

Barbara Hoover reported that the Township Hall needs new chairs and that several are in disrepair. After some discussion it was decided to purchase all new chairs. Trustee Martin made a motion to authorize Fiscal Officer Kent and Barbara Hoover to spend up to \$3500 on new township hall chairs. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

District Advisory Council

Trustee Martin made a motion to authorize Trustee Sayre to substitute for Trustee Martin as the chairperson of the 11/18/2021 District Advisory Council of the Franklin County Public Health department. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

MORPC Active Transportation Committee

Trustee Martin shared an invite for the MORPC Active Transportation Committee. Neither Trustee Martin or Trustee Sayre are interested in participating.

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SWACO Advisory Board

Trustee Martin shared an invite for the SWACO Advisory Board. He will attend the meeting in February.

Adjournment

With no further business, Trustee Sayre asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved. The meeting was adjourned at 8:24 p.m.


Pamela Sayre, Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.