

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: December 20, 2021

The Brown Township Board of Trustees convened in regular session on Monday, December 20, 2021 from 7:00 p.m. to 8:28 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees.

Approval of Minutes

Trustee Dever made a motion to approve the minutes of the November 15, 2021 Regular Session and November 29, 2021 Special Meeting. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the December 2021 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of November 2021. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. He provided a summary of Brown Township calls for 11/16/2021 – 12/20/2021. Total calls for service during the period were 97. There were 6 reports taken and 2 citations issued.

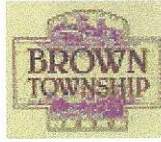
Norwich Fire Department Report

Fire Chief Baird was present. He reported that run volume has been busier than normal. There have been a significant number of cardiac arrest cases. Norwich Township Fire currently has 7 positive COVID cases.

Tracy Hatmaker's Report

Welcome Tracy Hatmaker, Brown Township's new Planning and Development Specialist! Tracy reported that he is reviewing Hilliard documents on sewer extension as well as getting reacquainted with the Darby Accord. Trustee Dever made a motion to accept Tracy's signed contractor agreement. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

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Oath of Office for Newly Re-elected Trustee Dever and Trustee Martin

Board Chairman Pamela Sayre administered the Oath of Office to swear in Trustees Dever and Martin for another four-year term as a result of the November 5, 2021 election. The term runs from 01/01/2022 until 12/31/2025. Congratulations to Trustees Gary Dever and Joe Martin.

Resolution 7-2021 (Employing Township Attorneys for 2022)

Fiscal Officer Kent presented a draft resolution regarding Brosius, Johnson & Griggs, the law firm used by the Township. Trustee Martin made a motion to approve the Resolution Employing Township Attorneys. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Resolution 7-2021 approved.

Newsletter

Winter 2022 newsletter is just about ready to go to the printer.

Spring 2022 newsletter article submission deadline is March 15.

Roads

Trustee Martin will ride the township roads with FCEO in January or February.

Trustee Martin took photos of the Langton Road right-of-way violations. Trustee Martin made a motion to accept Resolution 8-2021 which declares a public nuisance exists in that certain objects obstruct or endanger the public travel of a public road and ordering the removal of said objects. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Resolution 8-2021 approved.

Trustee Dever made a motion to accept a presented cover letter addressed to Bajes Aljakhsi and Asmaa Aljakhsi introducing Resolution 8-2021 and ordering that the obstructions be removed within 30 days. Trustee Martin accepted the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion passed.

Old Business

Township Hall chairs

Fiscal Officer Kent shared that she purchased one chair from Sam's Club and tried it on the existing rack. The new chairs will fit on the top row but not the bottom. Fiscal Officer Kent suggested that enough chairs be purchased to replace chairs that have been broken, and the new ones could be stored on the top and the old ones could be stored on the bottom. Barbara Hoover will let Fiscal Officer Kent know how many to purchase. Barbara will also check with the firemen to see if anyone is willing to remove the old chairs.

Cares Act remaining funds

At the time of the December meeting, there was \$1,480.19 left in the Township's Cares Act fund. Trustee Martin introduced a motion to use the funds to purchase a flatscreen tv, cart, and DVD player to enable remote meeting participation should someone need to quarantine because of COVID-19. Trustee Dever seconded the motion.

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Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion passed.

On a related note, Fiscal Officer Kent suggested a good use for some of the ARP funds might be an updated drinking fountain for the Administration Office that includes a bottle filler. The suggestion will be discussed again after the new year.

Emmelhainz property

Trustee Sayre spoke to Randy Emmelhainz on the 9th of December and learned that the family is not ready to sell the property. The Trustees will revisit the subject at a later time.

New Business

Brown Township community outreach

Barbara Hoover agreed to begin coordinating a hazardous materials drop off day and shredding day for Brown Township. She suggested the township also pursue an electronics recycling day. Barbara will report progress at the next meeting.

Code enforcement

The reliability of the Franklin County code enforcement officer has been an issue for a while. The Trustees would like the Franklin County Township Association representatives to talk to the County Commissioners about placing more value (and a higher salary) for this position.

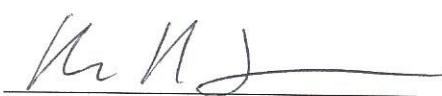
Morris Road

There is an active lawsuit between two residents on Morris Road. The lawsuit is holding up the sale of one of the properties. The representing lawyer contacted Trustee Martin to get an update on the road's drainage issues. Trustee Martin shared that the drainage issues are not the Township's responsibility.

Adjournment

With no further business, Trustee Sayre asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved. The meeting was adjourned at 8:28 p.m.


Pamela Sayre, Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.