

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: February 20, 2024

The Brown Township Board of Trustees convened in regular session on Tuesday, February 20, 2023 from 7:00 p.m. to 8:35 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre, Present
Mr. Gary Dever, Present
Mr. Joseph Martin, Present
Ms. Becky Kent, Present

Also in attendance:

Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Martin made a motion to approve the minutes of the January 15, 2024 Regular Meeting. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the February 2024 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of January 2024. Trustee Dever made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 1/15/2024-2/20/2024 there were 8 reports taken and 5 arrests/citations. Trustee Sayre requested deputies on patrol pay attention to cars parked on Old Roberts Road.

Norwich Fire Department Report

Norwich Fire Chief Baird was present for the meeting. He reported they in the process of hiring because the department is down 4 firefighters. Norwich Township Fire will have a 4.9-mill levy on the March 19 ballot. The Fire Department has partnered with Hilliard police to provide active violence drills with Hilliard City Schools and offer Civilian Response to Active Shooter Events (CRASE) courses to the public.

Trustee Sayre asked Chief Baird about offering CPR classes at Brown Township.

During January 2024, Norwich Township answered 578 calls for service with 145 Fire runs and 433 EMS runs.

Of those 578 calls, there were (21) EMS runs and (6) Fire runs in the unincorporated areas of Brown Township. There were also (8) EMS runs and (5) Fire runs in the incorporated area of the Township.

Audience Participation

Norwich Trustee Rick Tidd was in attendance.

Michelle Stayrook, a Morris Road resident asked about the possibility of her 4H club adopting Morris Road. Trustee Martin will check with the Franklin County Engineer's Office. She volunteered to participate in the Brown Township comprehensive plan update. She also shared that she has some ideas for the township newsletter. Trustee Sayre responded that any articles for the newsletter need to reflect Township business. That is how the Township can pay for the newsletter using government funds.

Melissa Brinkerhoff, Brown Township's Big Darby Accord advisory panel representative, gave a report on a Davis Road case. She also would like to volunteer to participate in the comprehensive plan update.

Scheduled Agenda Items

Fiscal Officer Kent presented Resolution 2-2024 approving the Permanent Appropriations for 2024. Trustee Dever made a motion to accept Resolution 2-2024. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Newsletter

Spring newsletter deadline is March 15. Articles will include the new adult use cannabis law in Ohio, a septic system graphic from the Franklin County Board of health, and an article from Tracy Hatmaker.

Old Business

The trustees discussed a budget for the comprehensive plan RFP. Trustee Dever made a motion to set a maximum budget of \$100,000. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Sayre recapped comments from a Hilliard councilperson that Brown Township is polluting the Big Darby with failing septic systems. Nathan Ralph with Franklin County Public Health will provide statistics that can be shared.

New Business

Tracy Hatmaker, consultant for the township, will be traveling to Brown Township for meetings more often with the upcoming comprehensive plan update. Trustee Martin made a motion to cover Tracy's travel and living expenses while traveling for these meetings when appropriate. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The upcoming 25th anniversary of Station 82 was discussed. An ice cream social to celebrate will be planned, tentatively a Sunday this fall from 10am-1pm.

Tracy Hatmaker drafted a sample "Friendly" letter for residents who have possible code violations. The trustees decided to table the letter for now.

Fire Chief Baird and Trustee Sayre thought the parking lot could use more lights. Trustee Martin will contact Yoder Electric to get quotes.

With several mailboxes hit by the snowplow lately, the damaged mailbox policy was reviewed. Trustee Martin made a motion to increase the maximum to \$125. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees reviewed a letter drafted by Tracy Hatmaker to Franklin County Rural Zoning Commission regarding a proposed zoning change on Davis Road. The Trustees signed the letter and Trustee Sayre will send it to the commission.

Pebble Construction submitted a proposal for \$14,995 to remodel the Township Hall kitchen and repair drywall and paint the Fire Station lobby and stairwell. Trustee Dever made a motion to accept the proposal. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Adjournment

With no further business, Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 8:35 p.m.


Pamela Sayre, Trustee Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.